



# National Center for Policy Analysis

## Junior Fellow & Internship in Public Policy

*The National Center for Policy Analysis (NCPA), a Dallas-based public policy research institute, or “think tank,” seeks applicants for its public policy internship program.*

NCPA is looking for motivated individuals to provide staff support on a number of our important projects. Qualified candidates must possess exceptional writing skills and be able to handle many duties and responsibilities on various projects at the same time.

The best candidates will look for new challenges and responsibilities rather than waiting for them to be assigned. These skills are necessary because NCPA interns are an integral part of our operation and are called upon to write, edit and develop new ideas like other members of the policy staff.

NCPA internships are available during the fall, summer and spring for undergraduate and graduate students; though post-graduates are also encouraged to apply. Internship positions are located in NCPA’s Dallas headquarters. Positions for the spring and fall are typically 20 to 40 hours per week, and summer positions are typically 40 hours per week. If you have questions or need additional information, please contact Christa Bieker, Policy Analyst, at 972-308-6487, or email (preferred) [christa.bieker@ncpa.org](mailto:christa.bieker@ncpa.org).

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The NCPA is a non-profit, nonpartisan organization, established in 1983. Our mission is to seek private-sector, free-market solutions to public policy problems, which means we look to the competitive entrepreneurial sector rather than government regulation and control. We examine various ways in which government has an impact on your life (e.g. retirement, health care, education, taxes, the economy, the environment) and identify ways to increase efficiency and productivity.

Our motto, “Making Ideas Change the World,” reflects the belief that ideas have enormous power to change the course of human events. The NCPA seeks to unleash the power of ideas for positive change by identifying, encouraging, and aggressively marketing the best scholarly research. For more information about the NCPA, visit [www.ncpa.org](http://www.ncpa.org).



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## Junior Fellow & Internship in Public Policy Application

The NCPA Public Policy Internship offers real-world work experience in the public policy arena. The program provides the opportunity to write, edit, conduct research and work on projects with NCPA's policy and public affairs staff. Applicants must demonstrate strong writing skills, analytical abilities and an understanding and interest in free-market policies, as well as the willingness to engage in administrative projects.

NCPA internships are ideally suited for undergraduate students, graduate students and recent graduates. Positions are located in the NCPA's headquarters in Dallas, Texas.

Name \_\_\_\_\_

College/University \_\_\_\_\_ Graduation Date \_\_\_\_\_

Major/Degree \_\_\_\_\_ G.P.A. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Please submit the following items with your application:

1. Resume
2. Short statement or cover letter explaining why you want to work with NCPA and specifying your primary area(s) of interest.
3. An original essay of no more than three pages that analyses a current public policy problem and outlines a possible solution.
4. Two letters of recommendation from college professors or employers (may be sent separately).

I am applying for:

- Summer session (40 hrs/wk; June – August). **Application Due March 1.**
- Fall session (20 hrs/wk; Sept – Dec). **Application Due July 1.**
- Spring session (20 hrs/wk; Jan – May). **Application Due November 1.**

**Mail application and supporting materials to:**

NCPA Public Policy Internship  
National Center for Policy Analysis  
12770 Coit Road, Suite 800  
Dallas, Texas 75243  
Fax: 972 386-0924

*Questions? Contact Christa Bieker, Policy Analyst, by phone 972.308.6487 or email (preferred) [christa.bieker@ncpa.org](mailto:christa.bieker@ncpa.org).*